

From: [Oldroyd, Shelby Q.](#)
To: [Thomas, Mary](#); [Stotlar, Jackson](#)
Cc: [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#); [Hilty, Michael](#)
Subject: WGSS 2260, 4520, and 4560
Date: Friday, February 12, 2021 5:05:00 PM

Good afternoon,

On Wednesday, February 3 the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed distance learning course proposal for WGSS 2260, 4520, and 4560. Please find below the Panel's feedback for these courses.

1. WGSS 2260 (existing course requesting GE Cultures and Ideas & GE Social Science—Human, Natural, and Economic Resources; also request for 100% DL) approved with three recommendations:
 - The Panel recommends clarifying some language surrounding the mode of delivery found on pages 3 and 4. Under the mode of delivery section on page 3, it mentions the course is synchronous and that students “must attend classes” but on page 4, it mentions that under Office Hours and Live Sessions that they are optional.
 - In the course description on page 1, it mentions a required trip to the Ohio History Center that appears to be removed from the online version of this course. The Panel recommends resolving this discrepancy; however, they would add that including this type of off-campus visit may still be viable, even in a 100% DL version of a course.
 - On page 7, under the Email section, it mentions that students should include the subject line “WGSS 2250” when emailing the instructor regarding this course, yet the course number is WGSS 2260. The Panel recommends correcting this typo.
2. WGSS 4520 (existing course with GE Diversity-Social Diversity in the U.S.; requesting 100%DL) approved with two recommendations:
 - On page 1 of the syllabus, in the Disability Statement box, the final few words of the Disability Statement seem to have been cut off due to the text block. The Panel recommends reconfiguring the format to allow the full statement to be visible on the syllabus.
 - Under the “Necessary equipment” section on page 5 of the syllabus, it is suggested that “Windows 7+” be changed to “Windows 10+” as Windows 7 is no longer a supported software.
3. WGSS 4560 (existing course requesting 100%DL & slight change in wording of title) approved with one contingency and four recommendations:
 - Contingency: Please add the required statement on academic misconduct. The statement can be found on the ASC Curriculum and Assessment Services website at <https://ascas.osu.edu/curriculum/syllabus-elements>.
 - Recommendation: The Panel recommends reevaluating and rewording the course objectives and learning outcomes, as they feel as they are vague and unspecific.
 - Recommendation: The Panel recommends fixing several confusing typos within the syllabus, such as on page 1 under the “Important Information About Online Class Delivery” section where it refers to this course as WGSS 1110H and being “part asynchronous and part asynchronous” and on page 2 where it mentions the course meets on Fridays from 9:35 to 10:55 but on page 1 mentions the course meets from 11:10 – 12:10.
 - Recommendation: The Panel recommends reviewing the assignment descriptions and adding additional language clarifying expectations and details on course assignments, especially regarding the “Altar-making” assignment found on page 2.
 - Recommendation: The Panel noticed that the course calendar found on pages 4-7 contains dates for both Autumn and Spring semester. They recommend this be adjusted to only one semester as having both dates could be confusing to students.

I will return WGSS 4560 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

WGSS 4520 will continue through the approval process. WGSS 2260 will next go to the Social and Behavioral Sciences Panel who will review the request for the GE Social Science—Human, Natural, and Economic Resources category.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best wishes,
Shelby

Shelby Oldroyd

Curriculum and Assessment Assistant

College of Arts and Sciences

154E Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210

Phone: 614-292-6248

<http://ascas.osu.edu>